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Separate paging is given on this part in order that it may be filed as a separate compilation.

PART-IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated

To,

.....
.....

Sir/Madam,

I beg to apply for the post of
and furnish the facts as below. In case of any false statement, I am liable to any action Govt. may deem fit
and proper. A Treasury Challan of ₹ vide T. V. No. is attached herewith.

Signature of the Applicant.

.....

1. Full name in CAPITAL LETTERS with aliases, if any, surname first (Please do not use any initials):

.....

2. Date of Birth :
Year Month Date

3. Place of Birth :
Village/Town Police Station District

4. Father's/Mother's and Husband's name (in case of married female) (Please do not use initials):

.....

5. Personal description :

(a) Height:..... M. Cm.

(b) Colour of eyes:

(c) Colour of hair:

(d) Visible distinguishing marks (if any):.....

6. (a) Permanent address in full: (b) Present address in full:

.....
.....
.....

(c) If you have not resided at the above address continuously for the last four years, please give the
other addresses where you have resided during the period.

.....
From To Address

7. References:-

Name and address of two responsible persons in your localities who would be prepared to vouch for you:

.....

8. Are you citizen of India? If so, how? (Copy of a Citizenship Certificate should be enclosed where necessary).

.....

9. Educational and other qualifications (Please attached copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution	Date of entering	Date of leaving	Examination passed	Division	Subjects taken
1	2	3	4	5	6	7
1						
2						
3						
4						
5						

10. Community:

(a) State your religion:

(b) Are you a member of Scheduled Castes/Scheduled Tribes (Answer 'Yes' or 'No'. If 'Yes' give particulars supported by a Certificate (Copy to be enclosed).

.....

11. Present occupation, if any:

12. Previous appointment held, if any:

13. Are you a temporary/retrrenched personnel of temporary Department, Government of Meghalaya (Answer "Yes" or "No". (If "Yes" give particulars):

.....

14. Are you trained in or a member of the National Cadet Corps/Territorial Army/Scout or Guides? If so, give particulars.

.....

15. Are you married or unmarried?

Signature

.....

Note:- (i) Modified *vide* Govt. O.M. No.PER(AR).123/78/143-A, dated 26th September, 2016.

(ii) Particulars are to be filled in below the column in the space provided.

Shillong, the 16th February, 2022.

No.CE/ENT/RIMC/7/2020-21/59. - An Entrance Examination for Admission to Class VIII in the Rashtriya Indian Military College, Dehradun for January, 2023 Term will be conducted for Boys & Girls on **4th June, 2022 (Saturday)** at selected centres which will be notified later as per following

*** Schedule of the Examination:-**

a.	Last date for acceptance of Applications by State Governments.	25 th April, 2022.
b.	Conduct of Written Exam.	4 th June, 2022
c.	Conduct of interviews of only those Candidates who pass the written Exam.	To be notified later.

The Candidates should either be studying in Class VII or passed Class VII from any recognized school. They should not be less than 11½ years in age and they should not have attained the age of 13 years on 1st January, 2023, *i.e.*, they should not have been born earlier than 2nd January, 2010 and not later than 1st July, 2011. Details on how to apply may be *read* in the Press Release of the RIMC or in the Government Website <http://www.rimc.gov.in/admission.html>, or may be obtained from the Office of the Director of Higher and Technical Education, Scholarship Branch, Laitumkhrah, Shillong on any working day.

A. CH. MARAK,

Director of Higher and Technical Education,
Meghalaya, Shillong.

Shillong, the 25th February, 2022.

No.PW/CE/WB/13/2022/7. - The Chief Engineer (Standard), Public Work Department (PWD), Meghalaya, Shillong, invites Expression of Interest from qualified consulting firms for the following assignment:-

Engagement of Consultancy Services to establish "Meghalaya Road Asset Management System" On the Meghalaya State Road network under the World Bank Meghalaya Integrated Transport Project (MITP).

Last date for submission of the EOI on or before **30th March, 2022 by 4:00 P.M.**

Detailed EOI and Terms of Reference is available at www.megpwd.gov.in

Expressions of interest must be submitted through e-mail in cenhwbmtp@gmail.com.

Any clarification/enquiry kindly mail to cenhwbmtp@gmail.com.

Contact No.: 0364-2501556/9436300515/8974902979.

B. P. MARAK,

Chief Engineer (Standard), P.W.D. (Roads)
Meghalaya, Shillong.

OFFICE OF THE STATE SPORTS COUNCIL
MEGHALAYA : SHILLONG.

Shillong, the 28th February, 2022.

No.SSCM/CE/TB-145/2021-22/11. - The Chief Engineer State Sports Council Meghalaya, Shillong on behalf of the Governor of Meghalaya invite Bids for "Construction of Integrated Hospitality and Wellness Facility Center at J. N. Stadium Complex at Shillong, East Khasi Hills District, Meghalaya" under Meghalaya Eco-Tourism Infrastructure Development Project funded by New Development Bank (NDB).

Interested bidders may download the bidding document from 2nd March, 2022 from 16:30 Hrs. onwards and participate in the bidding process on the website <https://meghalayatenders.gov.in> or may also contact the authority mentioned below during office hours.

BIBATDOR M. SYIEM,
Chief Engineer,
State Sports Council Meghalaya,
Shillong.

Nongstoin, the 24th February, 2022.

No.NCS.(Multi)57/2022. – Under Section 11(2) of the Meghalaya Co-operative Societies Act-2015, A Co-operative Society under the Name “**Imson Dom Mawjngoh Multipurpose Co-operative Society Ltd.**”, Shyrkon A Village, P. O. Nongstoin, P. S. Nongstoin, in the District of West Khasi Hills this day registered in my office and the number as **No. Nong 26/2022** dated the **24th day of February** of the year **Two Thousand Twenty Two Anno Domini**.

A. M. LYNGDOH,
Assistant Registrar of Co-operative Societies,
West Khasi Hills District, Nongstoin.

Shillong, the 4th March, 2022.

No.DH/Tech/4/2020/44. - Sealed tenders subsequently to be drawn in F-2 form of Tender agreement duly affixed with a non-refundable Court Fee Stamp are hereby invited by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I M.P.W.D. (Building) Contractors of Meghalaya State for the under mentioned works:-

Sl. No.	Name of Work/Description of Work	Approximate Tender Value	Earnest Money	Court Fee Stamp	Time of Completion
1	Water supply works for 2 (two) storied MIG building at Khimmusniang, Jowai	₹ 10,78,900/- (Rupees ten lakhs seventy eight thousand nine hundred) only	1% for ST/SC & 2% for others	₹ 300/-	6 months
2	Construction of boundary wall for the Departmental land at plot No. 204 at Williamnagar, East Garo Hills District - Group No. -1.	₹ 78,06,840/- (Rupees seventy eight lakhs six thousand eight hundred forty) only		₹ 1,000/-	12 months
3	Construction of boundary wall for the Departmental land at plot No. 204 at Williamnagar, East Garo Hills District - Group No. - 2.	₹ 78,06,840/- (Rupees seventy eight lakhs six thousand eight hundred forty) only		₹ 1,000/-	12 months

The tender will be received in the Office of the undersigned up to 2:00 P.M. on **24th March, 2022** and the same will be opened on the same day at 2:30 P.M. in presence of the Contractors/or their representative. However, if the last date is declared as holiday, then the next working day will be the schedule date for receiving and opening of the tenders.

Detailed tender papers may be obtained from the Technical Branch Room No.410 of this Office from **7th March, 2022** to **24th March, 2022** on a payment of non-refundable fee as applicable per set during office hours on any working day from **11:00 A.M. to 4:00 P.M.**

Corrigendum if any shall be available only in the website **www.meghousing.gov.in**

D. D. SANGMA,
Director of Housing Meghalaya,
Shillong.

Shillong, the 4th March, 2022.

No.DH/Tech/4/2020/45. - 1. Sealed tenders subsequently to be drawn up in F-2 form of Tender agreement duly affixed with a non-refundable Court Fee Stamp of ₹ 2,000/- (**Rupees two thousand**) only are hereby invited in 2 (two) cover Bid system *i.e.* Technical Bid and Financial Bid separately by the undersigned on behalf of the Governor of Meghalaya, from the Registered Class-I P.W.D. (Building), Contractors of Meghalaya State having requisite qualifications with experience of executing similar building for the under mentioned work and will be received in the office of the undersigned upto 2:45 P.M. of 24th March, 2022. The Technical Bid will be opened on the same date at 3:00 P.M. in presence of the tenderers or their authorized representatives who so desire to attend. If the last date happens to be a holiday, the next working day will be considered as the date of receiving and opening of tenders.

Detailed tender papers may be obtained from the Technical Branch Room No. 410 of this office from 7th March, 2022 to 24th March, 2022 on payment of ₹ 1,000/- (Rupees one thousand) only a non-refundable per set in cash payable to the office during office hours on any working day, from **11:00 A.M. up to 4:00 P.M.**

2. **NAME OF WORK:-** Construction of boundary wall for the departmental land at Mawkyrwat, South West Khasi Hills District.
3. **APPROXIMATE VALUE OF WORK:-** ₹ 1,15,88,556/- (Rupees one crore fifteen lakhs eighty eight thousand five hundred fifty six) only.
4. **TIME OF COMPLETION:-** 24 (twenty four) months from the date of issue of Final Work Order.
5. **RATES:-** Rates are to be quoted on flat percentage basis *i.e.*, AT PAR/ABOVE the Scheduled of Rates for 2015-2016 for Civil Works applicable in Khasi Hills of the State of Meghalaya.

Corrigendum if any shall be available only in the website **www.meghousing.gov.in**.

D. D. SANGMA,
Director of Housing Meghalaya,
Shillong.

Shillong, the 11th March, 2022.

SHORT NOTICE INVITING QUOTATION

No.15/MLA/Press/2008/41. - This is for general information of all concern that the last date for receiving the tender invited earlier *vide* No.15/MLA/Press/2008/39, dated 28th February, 2022 is hereby extended upto 3:00 p.m. of 29th March, 2022 and will be opened on the same date and hour.

The tender papers shall consequently be on sale on all working days during office hours upto 28th March, 2022.

All terms and conditions will remain the same.

Director,
(Press Wing)
Meghalaya Legislative Assembly,
Shillong.

MEGHALAYA STATE WAREHOUSING CORPORATION

Shillong, the 8th March, 2022.**SHORT TENDER NOTICE**

No.MSWC/Const/1/2022/13. - Sealed Tender affixing non-refundable Crossed IPO in favour of Managing Director, MSWC of ₹ 300/- (Rupees three hundred) only, eventually to be drawn in F-2 form of agreement are invited by the undersigned from Class-I Registered Contractors under the Chief Engineer P.W.D. (Buildings/Roads/Electrical License) wherever applicable and having valid Labour License for the execution of the following work as mentioned below where the Sealed Tenders for the same will be received up to **3:00 P.M. on the 29th March 2022.** The Tender will be opened on the **29th March, 2022** only in the presence of the intending tenderers or their authorized representatives. Finalization of the Work shall be as per the recommendation of the Tender Committee Meghalaya State Warehousing Corporation.

Sl. No.	Description of Work	Estimated Amount	Time of Completion
1.	2	3	4
a.	Construction of Internal Road, Entry and Exit Approach Road at Khanapara Warehousing Complex, Ri-Bhoi District, Meghalaya.	₹ 5,22,130.00	3 months
b.	Construction of Toilet Block and Weighbridge Control Room at Khanapara Warehousing Complex, Ri-Bhoi District, Meghalaya.	₹ 3,66,610.00	3 months
c.	Providing of Internal Electrification at Williamnagar Warehousing Complex, East Garo Hills District, Meghalaya.	₹ 2,90,005.00	2 months

Date of Selling Tender Papers from 8th March, 2022 to 29th March, 2022 every working day up to 5:00 P.M.

The Date and Time of Opening the Tenders is 29th March, 2022 at 3:00 P.M.

Intending Tenderers may obtain the Detailed N.I.T. from the Office of the Meghalaya State Warehousing Corporation, Lower Lachumiere, Shillong on the aforesaid date and time.

Cost of Tender Paper:- ₹ 500/- (Rupees five hundred) only per set.

N.B.:- Non-Tribal Contractors and Firms/Company (irrespective of proprietor Tribal or Non-Tribal) shall have to produce valid Trading License before purchasing Tender Forms failing which no tender papers will be issued.)

Managing Director,
Meghalaya State Warehousing Corporation
Meghalaya, Shillong.

Shillong, the 14th March, 2022.

SHORT NOTICE INVITING TENDER

No.NSTDA/Tech/5/2020/33. - Sealed tenders subsequently to be drawn up in F-2 Form duly affixed with Non-Refundable court fee stamp as applicable are invited by the undersigned on behalf of the Government of Meghalaya from the registered Class-I contractors of the Directorate of Urban Affairs, Meghalaya, Shillong for the under mentioned work and will be received in the Office of the undersigned upto **22nd March, 2022 at 2:00 P.M.** and will be opened on the same date and hour in presence of the tenderers or their representatives. In the event of the specified date of tendering/opening being declared a holiday, the tenders shall be received and opened at the same time and place on the next working day.

Detailed particulars and tender documents may be obtained from the office of the undersigned with effect from **16th March, 2022 upto 22nd March, 2022 before 12:00 noon** on payment as applicable.

Sl. No.	Name of Work	Approximate Value of Work	Cost of Tender Paper	Cost of Court Fee Stamp	Time of Completion
1.	Construction of Double Lane Road from the Junction near Central Excise and Custom upto the proposed Judicial Academy at Umsawli, East Khasi Hills, Meghalaya	₹ 8,30,00,000/-	₹ 8,000/-	₹ 2,000/-	18 Months

G. KHARMAWPHLANG,

New Shillong Township Development Agency
Meghalaya, Shillong.

TERMS AND CONDITIONS

1. The rates are to be quoted clearly in figures as well as in words on flat percentage basis AT-PAR/Above the Schedule of rate for **Road and Bridge Work (Other than National Highway Works) for the year 2014-2015.**
2. The tenderer should clearly mention their full address with Registration No.
3. Each tender should affix Court Fee Stamp of ₹ 2,000/- respectively without which the tender will not be considered.
4. Earnest money @1% for S.T. and 2% for others in the form of Call Deposit/Fixed Deposit etc. in favor of Member Secretary, NSTDA be submitted along with the tender otherwise the tender will be rejected.
5. Name and particulars of the work should be clearly superscribed on the sealed envelope.
6. A Non-Tribal tenderer will have to submit a valid trading licenses from the competent Authority without which the tender will not be considered.
7. The undersigned/Department will not supply any stock materials or tools and plants to the contractor for execution of the work.

8. Any item of works not mentioned under prescribed Schedule of rates will be finalized as or the approved analysis of rate fixed by the Govt. of the Department.
9. Forest Royalty will be deducted from the bill according to the actual utilization of stone, sand at the rate fixed by the Govt. from time to time.
10. Meghalaya Finance Tax and Income Tax will be deducted from the Contractors bill as per Rules.
11. Tenderers are advised to see the site of the construction before dropping tender.
12. Detailed plans and drawings may be seen in the office of the undersigned during office hours in all working days.
13. The undersigned reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind himself to accept recommend of acceptance of the lowest tender.
14. The other Terms and conditions will be as laid down in F-2 form for Tender Agreement to be executed of the allotment of the work.
15. GST will be deducted as per the work contract of current prevailing rate levied by the Govt. from time to time will be recovered from the Bill.
16. Contractors should sign the Tender Agreement before issuing the Work Order and to submit the attested Pan Card along with the Tender Agreement.
17. In case last date of opening of the tender happen to be a holiday the tender will be opened on the next working day at the same time and hour.
18. Contractors are strictly prohibited of employment of children below 14 years in the work site.
19. 1% Labour Cess shall be deducted from each running & final bill.
20. Contractors are required to register themselves with the Welfare Board otherwise they cannot employ any Construction workers. The registration and fee for employer is to be made against specific work.
21. To register the Labourers with the Meghalaya Building and other Construction Worker's Welfare Board.
22. Contractors are to ensure that their employees/misteri are having bank accounts in order to facilitate financial inclusion of workers and to ensure timely payment of wages.
23. Control measures for fugitive emissions for material handling, conveying and screening operations through water sprinkling, curtains, barriers and dust suppression units.
24. Ensure carriage of construction materials in close/covered vessels.

G. KHARMAWPHLANG,
New Shillong Township Development Agency
Meghalaya, Shillong.

OFFICE OF THE DIRECTOR GENERAL OF POLICE
MEGHALAYA, SHILLONG

Shillong, the 17th March, 2022.

SHORT TENDER NOTICE

No.MS/VIII-1/2022-2023/29. - Sealed Tender affixing Court Fee Stamp of ₹ 100/- (Rupees one hundred) only is invited from interested Firms for Supply of Dry/Fresh Ration to Meghalaya Police Dog Squad Pynthorumkhrah, Shillong, as per the items enclosed at **Annexure-A**. Same should reached the Office of the undersigned on or before **5th April, 2022 at 11:00 A.M.** Tenders will be opened on the same day at **12:00 Noon**, any tender received after due date will be rejected. The rates quoted should clearly be mentioned both in words & figures inclusive of GST. And no overwriting will be entertained.

The undersigned reserves the right to accept or reject any Tender without assigning any reason thereof:-
Terms and Conditions

1. Tender must be accompanied with:-
 - (a) A Copy of GST Registration/Clearance to be enclosed.
 - (b) Attested copies of valid Trading License in terms of KHADC/JHADC/GHADC for Non-Tribals (regulation Act 1954) who are required to obtain such license should be enclosed and a scheduled tribe certificate in case of Tribals (**Certificate must be issued by competent authority of the state of Meghalaya only**).
 - (c) Attested copy of Photograph of the Tenderer should be submitted alongwith Tender.
 - (d) An Undertaking should be furnished that the supply/work will be done by the contractor/Tenderer.
 - (e) Latest financial stability Certificate from the Deputy Commissioner 1st Class Magistrate or of a Schedule Bank certifying that the firm/Supplier is capable to undertake the supply should be submitted alongwith the tender.
 - (f) Attested copy of upto date Professional Tax Clearance Certificate should be enclosed,
 - (g) Tender Must be accompanied by earnest money @ ₹ 5000/- (Rupees five thousand) only for both Tribals and Non-Tribals.
 - (h) Up-to date certificate issued by Health Inspector, Health Department, Government of Meghalaya in respect of food adulteration.
 - (i) Experience certificate of last two years for supply of Dry/fresh should be submitted by the Tenderers.
 - (j) Successful Tender will have to sign a Contract Agreement.
2. The successful Tenderers shall be intimated and a letter of acceptance will be issued by the undersigned.
3. The Earnest Money of the successful/unsuccessful Tenderer shall be released after the award of Tender to the successful Tenderer.

Director General of Police
Meghalaya, Shillong.

Annexure-A

SCHEDULE OF ITEMS (DOG SQUAD) at Pynthorumkhrach, Shillong

Sl. No.	Items	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.

Assistant Inspector General of Police (Admn.)
Meghalaya, Shillong.

OFFICE OF THE SUPERINTENDENT OF POLICE (C), MPRO
MEGHALAYA, SHILLONG

Shillong, the 4th March, 2022.

No.MPRO/MT/43(OTR)2019-22/06. - The Superintendent of Police (C) MPRO, Meghalaya, Shillong invites Sealed tender affixing Non-refundable Court Fee Stamp of ₹ 100/- (one hundred) only for entering into rate contracts for supply of motor spare parts for Meghalaya Police Radio Organization for the financial year 2022-2023.

Sealed tender will be received upto **12:00 hrs.** on **28th March, 2022** in the office of the undersigned and will be open on the same day at **14:00 hrs.** by a tender opening committee. Tenderers or their authorized representatives are invited at the time of opening the tenders. Tenders received after **14:00 hrs.** by hand or by post beyond that date/time will not be entertained and will be rejected.

Terms and Conditions:

The tenderers should be accompanied with the following papers/documents accordingly.

1. Attested upto date Professional Tax Clearance Certificate and Financial Stability Certificate from any recognized Bank.
2. Attested copy of photograph of the tenderer to be attached along with the Tender.
3. Attested valid copy of Trading Licence for Non-Tribal Tenderer.
4. Earnest money of ₹ 5,000/- (Rupees five thousand) only in Crossed Bank Draft or call deposit received of any recognized Bank should submit along with the Tender in favour of **“Superintendent of Police (C) MPRO Meghalaya, Shillong”**. Tenderer belongs to SC/ST may deposit 50% of the above amount subject to the Production of such certificate.
5. All relevant documents/certificates pertaining the GST rules viz:-
 - a. GST Registration Certificate.
 - b. GST rate of the items quoted along with 4 digit HSN (Harmonized System of Nomenclature) code.
 - c. Any other documents relevant to GST apart from serial no. a & b above.

6. Participating Tenderers must have a Spare Parts Shop Registered in his/her name. The name address and location of the shop must also be mentioned in the Tender Documents.
7. Trade marks/name of the Brand must be quoted against each items, the parts should be from the genuine company/manufactured parts any name of the Spare Parts without Brand name or marks of the company will not be accepted.
8. Rate should be quoted separately for each items clearly. The rate quoted should be inclusive of all taxes and other charges etc.
9. The tenderer is required to submit the list of articles intends to supply in both SOFT and HARD copies indicating clearly the names of the articles/rate and company.
10. The tenderer should submit the Declaration Form as prescribed in Annexure - "A" and submit it along with the Tender.
11. Tenders should be addressed to the undersigned by designation and not by name. The words **"Tender for supply of Motor Spare Parts"** must be super scribed on the sealed envelop containing the Tender and Firm's seal should be stamped on the body of the envelop.

Copy of the list of articles required for supply may be acquired/noted at the office of the undersigned on any working day during office hours.

The contract when awarded will remain operative till **31.03.2023** subject to condition that for the Administrative suitability. The Superintendent of Police (C) MPRO Meghalaya, Shillong may extend the operation of the contract beyond the **31st March, 2023** till the date of finalization of the next contract which will be intimated to the approved Firms.

Accordingly successful tenderer will be bound to supply the M.V. spare parts of the approved rates under the same terms and conditions of the tender notice.

The spare parts will be required for the following types of vehicles:-

1. Gypsy King.
2. Bolero (Invader / ZLX) Mahindra.
3. Tata 407 (Truck).
4. Tata 709 (Truck).
5. Bus - 1512 (TC. Engine).
6. Pulsar - 180cc/150cc (m/cycle).
7. Cityride - 11 Occ (m/cycle).
8. Yamaha - Rx 135 (m/cycle).

The undersigned reserves the right to reject any or all of the quotation without assigning any reason thereof and does not bind to accept the lowest rate.

W. NONGKYNRIH,
Superintendent of Police (C) MPRO,
Meghalaya, Shillong.

OFFICE OF THE SUPERINTENDENT OF POLICE (C), MPRO
MEGHALAYA, SHILLONG

Shillong, the 4th March, 2022.

Sealed tender affixing non-refundable Court Fee Stamp of ₹ 100/- (Rupees one hundred) only are invited from the local firms/dealers for supply of Motor vehicles spare parts for the financial year **2022-2023** and will be received by the Undersigned during office hours on or before **28th March, 2022** at **12:00 hrs.** and will be opened on the same day at **14:00 hrs.** by the Tender Opening Committee in presence of the tenderers or their Representatives if any. Quotation received late by post or by hand beyond the date/time mentioned above will not be entertained.

W. NONGKYNRIH,
Superintendent of Police (C) MPRO,
Meghalaya, Shillong.

Shillong, the 23rd March, 2022.

AFFIDAVIT

I, **Smti. Sushma Rai**, wife of Shri Uttam Rai, aged about 53 years, resident of Umlyngka (3rd Mile) Upper Shillong, East Khasi Hills District, Meghalaya, do hereby solemnly affirm and declare on oath as follows:-

1. That I am a bonafide citizen of India and a permanent resident of above noted address.
2. That my name and surname prior to my marriage was "**Sushma Rana**" and accordingly I had obtained a Pan Card bearing **No. AFQPR7399J**.
3. That after my marriage with Shri Uttam Rai, I have changed my surname from "**Sushma Rana**" to "**Sushma Rai**" and accordingly I had changed all my relevant documents like EPIC bearing **No.DYPO534347** and Aadhar Card **No.5201 0140 5373** from "**Sushma Rana**" to "**Sushma Rai**" except the aforesaid Pan Card bearing **No. AFQPR7399J**.
4. That now I intend to correct/rectify the said Pan Card bearing **No. AFQPR7399J** from "**Sushma Rana**" to "**Sushma Rai**", hence this affidavit.
5. That this Affidavit is sworn in for the purpose of declaring / correcting the Pan Card bearing **No.AFQPR7399J** from "**Sushma Rana**" to "**Sushma Rai**" on the strength of this instant Affidavit.
6. That the statements made above are true to the best of my knowledge, belief and information.

SMTI. SUSHMA RAI,
Resident of Umlyngka (3rd Mile) Upper Shillong,
East Khasi Hills District, Meghalaya.

Khliehriat, the 19th March, 2022.

No.EJHD/NAZ.42/2022/18. - Quotation in sealed cover affixing a Court Fee Stamp of ₹ 25/- (Rupees twenty five) only non-refundable are invited and will be received by the undersigned up to 3.00 P.M. on the 29th March, 2022 in connection with the supply of Paper/Stationery/Articles as per list enclosed to the Deputy Commissioner East Jaintia Hills District for the year 2022 - 2024 and until fresh appointment is made. The Quotation(s) will be opened on the 29th March, 2022 at 4.00 PM at D. C. Chamber in the presence of the quotationers or without them.

LIST OF PAPER/STATIONERY/ARTICLES

Sl. No.	Name of Articles	Unit
1	Azuralaid paper (Bilt) (43 x 69 cms) 11.1 Kg a ream	Per Ream
2	Executive Bond paper (J. K. Bond)	
	(a) 85 GSM.	Per Ream
	(b) 100 GSM.	Per Ream
3	Brown Paper Wrapping paper (43 x 69 cms) 30 Kg a ream	Per Ream
4	Matt paper 250 GSM	Per Dozen
5	Erazer (White) (a) Kangaroo	Per Dozen
	(b) Kores	Per Dozen
6	Duplication Paper :	
	(a) Sunlit (21.5 x 34.5 cms) - 2.3 Kg	Per Ream
	(b) 3 Aces (21 x 33 cms) - 2.2 Kg	Per Ream
	(c) Kores (21.5 x 34.5 cms) - 2.3 Kg	Per Ream
	(d) HPC (21 x 33 cms) - 2.5 Kg	Per Ream
7	Desk Knife (Best Quality) (a) Big size (b) Medium, (c) Small	Per Dozen
8	Glossy paper 250 gsm A4	Per Packet
	Glossy paper 250 gsm 4x6	Per Packet
9	Gem Clip. (a) King Brand	Per Packet
	(b) Lion Brand	Per Packet
	(c) Nylon Coress	Per Packet
10	Gum Pastes (a) 150MI (Camel)	Each
	(b) 300MI (Camel)	Each
	(c) 700MI (Camel)	Each
11	Rubber stamp	Per line
12	Ink for Rubber stamp (60 MI) a bottle (Gripex)	Per Dozen
13	Magnetic box (Pin-up) Superior Anmol Delux	Per Dozen
14	Markin cloth (102 cms width)	Per Meter
15	Officers penstand with date :	

	(a) 34 Cms long superior quality	Each
	(b) 28 Cms long superior quality	Each
16	Pin Cushion ordinary	Per Dozen
17	Poker	Per Dozen
18	Lead Pencil (Camel/Hind/Meera) (10 Nos. in a box)	Per Box
19	Short Hand Pencil (Kohi-noor) (10 Nos. in a box)	Per Box
20	Short Hand note book (Capital / Speed / Commender)	Per Dozen
21	Steel pin (a packet of 100 gms) (King Brand/Alpine)	Per Packet
22	Stappling machine :	
	(a) Kangaroo No. 10	Each
	(b) Kangaroo (24/6)	Each
	(c) Kangaroo (23/17)	Each
23	Stapling Wire (a) Super king	Each
	(b) Kangaroo	Each
	(c) Kores	Each
24	Self inking Rubber stamp :	
	(a) Gripex	Each
	(b) Kores	Each
25	(a) Tag Nylon bundle of 100 nos.	Per Packet
	(b) Cotton tag bundle of 100 nos.	Per Packet
26	Pen fluid (for correction) 10 ml/correction pen	Each
27	Punching Machine (1 Hole) Kores :	
	(a) Big	Each
	(b) Medium	Each
	(c) Small	Each
28	Visiting Cards. PCV :	Per 100 Nos.
29	White board marker :	
	(a) Airline	Each
	(b) Camlin	Each
30	Auto clip file :	
	(a) A4 Size	Each
	(b) F/S Size	Each
31	Conference file :	
	(a) Ordinary	Each
	(b) Medium Quality	Each
	(c) Best Quality	Each
32	File Cover :	
	(a) Ordinary Quality	Each
	(b) Medium Quality	Each
	(c) Best Quality	Each
33	File Board	Each
34	Four folded file	Each

35	Glue stick	Each
36	Sharpener	Each
37	File	Per Dozen
38	Pencil	Per Dozen
39	Brown Tape : (a) Big	Each
	(b) Medium	Each
	(c) Small	Each
40	Cello tape : (a) Big	Each
	(b) Medium	Each
	(c) Small	Each
41	Text Liner	Per Packet
42	Sketch Pen	Each
43	Bound Register (a) 180 pages	Each
	(b) 280 Pages	Each
	(c) 380 Pages	Each
44	Twin Ball pen	Each
45	Ball pen max writer	Each
46	Stock Register (Rate Per No.)	Each
47	Note Sheet (Green Paper)	Each
48	Note pad	Each
49	Fox roll	Each
50	Stick file	Each
51	Botton file	Each
52	Guard file	Each
53	Clip file	Each
54	White Board : 2 x 3	Each
	3 x 4	Each
	6 x 4	Each
	10 x 6	Each
55	Notice Board : 2 x 3	Each
	3 x 4	Each
	6 x 4	Each
	10 x 6	Each
56	Cash Book No. 10	Each
57	Leger Book No. 10	Each
58	Xerox paper A4	Ream
59	Xerox paper FS	Ream
60	Xerox paper A3	Ream
61	Xerox paper A4 J.K	Ream
62	Xerox paper FS J.K	Ream
63	Xerox paper A3 J.K	Ream
64	Xerox paper A4 Power	Ream

65	Xerox paper FS Power	Ream
66	Xerox paper A3 Power	Ream
67	Counting Sponge	Per Dozen
68	Flat Ruler	Per Dozen
69	Ruler Steel	Per Dozen
70	Measurement Tape 30 M	Each
71	Duster	Each
72	Marker Pen	Each
73	Big Tip	Each
74	Small Tip	Each
75	Scissor Good Quality	Each
76	Eraser	Per Dozen
78	Calculator : (a) Big Size	Each
	(b) Big Size	Each

Sl. No.	Item	Units
1	Water storage : 100 Lts,	Each
	60 Lts.	Each
2	Brasso (68 ml - Reckit & Colman Ltd.)	Per Tin
3	Bucket (Plastic) (15 Ltrs)	Each
4	Bamboo Broom (61 cms long) / Grass broom	Each
5	Cross citra fresh	Per Bottle
6	Cloth hanger	Per Dozen
7	Flit Oil (Baygon) - 1 Litre a tin	Per Tin
8	Flitgun (Plastic)	Each
9	Glass Table pad (61 x 46 cms) 1/2 cms thickness	Per Dozen
10	Invitation cards with envelopes Ivory (18 x 13 cms)	Per 100 Nos.
11	Grass Broom (Superior Quality 61cms long)	Each
12	Jharon (55 x 55 cms)	Per Dozen
13	Mansion Polish (400 gms) Reckitt& Colman Ltd. (Yellow)	Each
14	Nepthalene Balk - Big Ball	Per Dozen
15	Odonil Refill (Cake) (50 gms)	Each
16	Phenyl : (a) Phenyl (Aeromax Perfume 200 ml)	Per Bottle
	(b) Phenyl (Angelo Perfume 500 ml)	Per Bottle
	(c) Phenyl (Black)	Per Gallon
17	Plastic Basin (38 cms Dia.)	Each

18	Soap Case (Plastic) (11 x 5 cms)	Per Dozen
19	Slip Pad No. 22 (Neelgagan)	Per Dozen
20	Torch Cell Big size	Per Dozen
21	Pencil Battery (Eveready) :	
	(a) No. 915 (Blue)	Per Dozen
	(b) No. 1015 (Red)	Per Dozen
22	Torch Light (2 big cells) - Silver Plated without battery (Eveready)	Each
23	Torch Bulb (Screw type) for torch light of 2 (two) cells big size	Per Dozen
24	Table Brush (Standard Size)	Per Dozen
25	Toilet Brush (Swatey – 50 gms)	Per Roll
26	Toilet Soap (Big size)	Per Dozen
27	Tube Light :	
	(a) 40 Watts (Bajaj / Philips)	Per Dozen
	(b) 20 Watts (Bajaj / Philips)	Per Dozen
28	Tumbler Padlock :	
	(a) Mawal – 65 cms	Each
	(b) Nayyar – 38 cms	Each
	(c) Nayyar – 33 cms	Each
	(d) Nayyar – 27 cms	Each
29	Vim Powder (500 gms)	Per Packet
30	Waste Paper Basket (Plastic) – 23 cms height x 24 cms.dia :	
	(a) Ordinary	Per Dozen
	(b) Paddle type with cover	Per Dozen
	(c) B. Q	Per Dozen
31	Sanitary Brush (Plastic) Big size	Per Dozen
32	Scrubbing Brush - 10 cms. long	Per Dozen
33	Sanifresh (500 gms)	Per Container
34	Bleaching Powder (500 gms)	Per packet
35	Robin Blue	Per Bottle
36	Room Freshener (Sandalwood) 160 gms	Per Tube
37	Plastic Mug	Each
38	Hand Towel :	
	(a) Big	Each
	(b) Small	Each
39	Super Glue	Each
40	Flag Rope :	
	(a) Big	Each
	(b) Small	Each

41	Dendrite	Each
42	Hessian Cloth	Per Meter
43	Plastic File Tray (a) Deluxe	Each
	(b) Ordinary	Each
44	Dettol (100 ml)	Per Bottle
45	Floor Mopper	Each
46	Flower Vase (Medium size) :	
	(a) Brass	Each
	(b) Glass	Each
47	Flowerpot (a) Plastic : (a) Big	Each
	(b) Small	Each
	(c) Medium	Each
	Flowerpot (b) Earthenware :	
	(a) Big	Each
	(b) Small	Each
	(c) Medium	Each
48	Black Soap	Per Kg
49	Steel Wool	Per Kg
50	Chawla - 3 Kg Weight	Each
51	Chawla Stand	Each
52	Hand Wash (Dettol / Savlon)	Each
53	Harpic : (a) Big	Each
	(b) Small	Each
54	Odonil (jelley)	Each
55	Room Spray/Freshener	Each
56	Toilet Paper	Per Roll
57	Napkin Paper : (a) Good quality	Each
	(b) Ordinary	Each
58	Dining Table's / Office table cover	Per Meter
59	Toilet Soap	Per Dozen
60	Lime powder	Per sack
61	Washing Soap (OK / NANO / KRANTI)	Per Kg

62	National flag :	
	(a) Small Size (Cotton)	Each
	(b) Medium Size (Cotton)	Each
	(c) Big Size (5.5 x 3.5) (Cotton)	Each
	(d) Small Size (Satin)	Each
	(e) Medium Size (Satin)	Each
	(f) Big Size (5.5 x 3.5) (Satin)	Each
63	White Paint	Per Lts
64	Coconut fiber string	Per Kg
65	Balloon	Per Pkts
66	Balloon Pump	Each
67	Plastic Ribbon	Per Roll
68	Mineral Water Bottle 500 ml	Per box
69	Mineral Water Bottle 250 ml	Per box

Sl. No.	Item	Units
1	Cane seated chair with arms (Pinewood / Tita / Champa), Front 53.5 cms, Side 46 cms, Back height 91.5 cms x 7 cms with four railings 2.5 cms each.	
	(a) Pinewood with plastic seat	Each
	(b) Pinewood with cane seat	Each
	(c) Titachampa with plastic seat	Each
	(d) Titachampa with cane seat	Each
2	Officers table(Pomawood) with four drawers on one side and box like two shelves drawer on the other side complete locking arrangement and top blazer cloth 152.5 cms x 99 cms	Each
3	Officers chair (cushion set arms and back to be covered with rexine cloth) front 53.5 cms, side 48.5 cms, back 48.5 cms, front height 48.5 cms, back height 99 cms (Pomawood)	Each
4	Partition screen (3 folding) pinewood 18.3 cms x 76 cms	Each
5	Stool (Pinewood)Top 41 cms x 38.5 cms, height 46 cms	Each
6	Office Table (Hey-ley designed) front side covered with Teak plywood Titachampa 129.5 cms, 84 x 85 cms with blazer top cloth and box like drawers on both sides complete with locking arrangement :	
	(a) Pinewood	Each
	(b) Tita Champa	Each
7	Visitor's Chair with arms	Each
	Visitor's Chair without arms.	Each
8	Wooden Screen :- 210 cms height, 135 cms length, 5 cms thickness to be covered with Teak plywood on both sides.	

9	Revolving Chair (a) Executive	Each
	(b) Low padded	Each
10	Steel Almirah - Big size (local made) As per branded price + GST	Each
11	Steel Almirah - Small size (local made) As per branded price + GST	Each
12	Steel Almirah Godrej - Big size	Each
13	Steel Almirah Godrej - Small size	Each
14	Plastic Chair : (a) With Arms	Each
	(b) Without Arms	Each
15	Plastic Stool : (a) Big	Each
	(b) Small	Each
16	Steel Table : (a) Two drawers	Each
	(b) Three drawers	Each
	(c) Doubled drawers	Each
17	Computer Table :	
	(a) Big size with Almirah	Each
	(b) Medium size	Each
18	Computer Table – cum – Officer Table	Each
19	Computer Table : (a) Big	Each
	(b) Small	Each
20	Computer Chair	Each
21	Office Podium	Each
22	Office Steel Rack : (a) Big	Each
	(b) Small	Each
23	Wooden Rack : (a) Big	Each
	(b) Small	Each
24	Single bed Ordinary wooden	Each
25	Double bed Ordinary wooden	Each

Sl. No.	Item	Units
1	Unitex Carpet of different colour including adhesive (thick quality) (melody)	Per Sq meter
2	Unitex Carpet of different colour including fitting and fixing including adhesive (thick quality) (sonnet)	Per Sq meter
3	Unitex Carpet of different colour including fitting and fixing including adhesive (thick quality) (Ujjwal)	Per Sq meter

4	Jute matting designed :	
	(a) 182 cms width	Per running meter
	(b) 152 cms width	Per running meter
	(c) 91 cms width	Per running meter
5	Jute matting (plain) :	
	(a) 182 cms width	Per running meter
	(b) 152 cms width	Per running meter
	(c) 91 cms width	Per running meter
6	Door mat (Rubber back) (Cor on / Welcome mat) :	
	(a) 120cms x 60cms	Each
	(b) 180cms x 120cms	Each
7	Joining charge of Jute Matting	Per meter
8	Bordering charge of Jute Matting	Per meter
9	Fitting charge of Jute Matting	Per meter
10	Blind curtain (Designed) :	
	(a) Super Deluxe Quality	Per meter
	(b) Special Quality	
11	Blind curtain plain	Per meter
12	Lace curtain nylon :	
	(a) Super Deluxe Quality	Per meter
	(b) Special Quality	Per meter
13	Spring rod	Per meter
14	Eyes and Hooks	Per dozen
15	Ring (plastic)	Per dozen
16	Curtain Tape	Per meter
17	(a) Aluminium pipe (size 3 cms dia)	Per meter
	(b) Brackets	Each
18	Cutting and stitching charge	Per piece
19	Fitting charge	Per piece
20	Chair cushion (Kurlon) 16" x 16"	Each
21	Chair cushion (Kurlon) 18" x 18"	Each
22	Chair cushion (Sleepwell) (Coir foam) 18" x 18" thickness	Each
23	Cushion cover :	
	(a) 16" x 16"	Each
	(b) 18" x 18"	Each

24	Mattress 3 inch	Each
Sl. No.	Item	Units
1	Wall Clock (Ajanta) : Model No. 637	Each
	Model No. 797	Each
	Model No. 847	Each
	Model No. 857	Each
2	Wall Clock (Ajanta) : Model No. 877	Each
	Model No. 737	Each
3	Steel Plate	Per Dozen
4	Plate Melamine	Per Dozen
5	Filter stainless steel - 21 litres	Each
6	Drink Glass	Per Dozen
7	Filter Candle	Each
8	Utensil set from ½ kg to 8 kg	Each
9	Tea set (21 pieces) Bone China / Hitkari / JCPL / Bharat	Per Set
10	Rice cooker 3 kg	Per Set
11	Cup & Saucer (Bone China / Hitkari / JCPL / Bharat)	Per Dozen
12	Pressure Cooker 5 Ltrs	Per Dozen
13	Quarter Plate (Bone China / Hitkari / JCPL/Bharat)	Per Dozen
14	Coffee Mug	Per Dozen
15	Tea Spoon (Larex)	Per Dozen
16	Electric Kettle Cordless (Bajaj) 1.7 Litres	Each
17	Tea tray (Sun mica)	Each
18	Emergency light Solar	Each
19	A. Inverter 3Kwh with battery 150AH	Each
	B. Inverter Machine	Each
	C. Battery 150 AH	Each
20	Repairing Charge	Each
21	Halogen Heater 3 rod of 400 Watts (with remote Saiyi)	Each
22	Halogen Heater 3 rod of 400 Watts (without remote Saiyi)	Each
23	Resco Beauty one element 1000 Watts 22 HB-0B1	Each
24	Resco Beauty two element 2000 Watts RRHB-82	Each
25	Resco Heat Convector M. No. RHC 221	Each
26	Resco Heat Convector M. No. RHC 223	Each
27	Blower Bajaj	Each
28	Resco Heater Rod	Each

29	Reflector Single Rod	Each
30	Reflector Double Rod	Each
31	Porcelain separator	Each
32	(a) Porcelain Beeds	Per Dozen
	(b) Porcelain sticks	Per Dozen
33	Motor Reminding & Fitting	Each
34	Motor Replacement & Fitting	Each
35	Fan Replacement & Fitting	Each
36	Element Replacement & Fitting	Each
37	Switch Replacement & Fitting	Each
38	Thermostat Replacement & Fitting	Each
39	Side Bake late	Each
40	Sleeves	Each
41	Nuts & Bolt	Per Dozen
42	Tin side stand	Each
43	Ordinary Heater Coil (Single Rod)	Each

Sl. No.	Item	Units
1	Flexible plastics wire P.V.C insulated size 40 / 40 (81metre) Brand Detco / ATC	Per Coil
2	3 core round wire rubber P.C.V insulated heavy size 40 / 40 (90) metre Branch ATC.	Per coil
3	3 Pin 5 amp plug (Anchor)	Per dozen
4	3 Pin 15 amp plug (Anchor)	Per dozen
5	3 Pin 5 amp socket flash type with box (Anchor)	Per dozen
6	3 Pin 15 amp socket:	
	(a) Flash type with box	Per dozen
	(b) Tumber T/B (Anchor)	Per dozen
7	Switch 15 amp :	
	(a) Flush Type with box	Per dozen
	(b) Tumber T/B (Anchor)	Per dozen
8	Multiple plug:	
	(a) 3 Pin 5 amp (Anchor)	Per dozen
	(b) 3 Pin 15 amp (Anchor)	Per dozen
9	P.V.C insulated 10 mm x 10 m (steel grip)	Per dozen
10	Call bell :	
	(a) Breezer bell (Anchor)	Per dozen
	(b) Bong bell (Anchor)	Per dozen

	(c) Ding dong (Anchor)	Per dozen
11	Call Bell push switch Flush Type (Anchor)	Per dozen
12	Tube Light (chok) (20/40 w) :	
	(a) Bajaj	Per dozen
	(b) Philips	Per dozen
13	Stater for tube light (20/40 w) :	
	(a) Bajaj	Per dozen
	(b) Philips	Per dozen
14	Electric Bulb :	
	(a) 0 Watts (Bajaj / Philips)	Per dozen
	(b) 60 Watts (Bajaj / Philips)	Per dozen
	(c) 100 Watts (Bajaj / Philips)	Per dozen
15	Halogen bulb :	
	(a) Bajaj - 500 watts	Each
	(b) Philips - 1000 watts	Each
16	Lxl Gang box (Anchor)	Per dozen
17	5 in 1 with indicator (Anchor)	Per dozen
18	Wooden box (4" x 7")	Each
19	Combine switch for socket F / T 5 amp / 15 amp (an	Per dozen
20	Sodium Vapour bulb (250 w) (Bajaj) f	Each
21	Extention Cord :	
	(a) 16 amp	Each
	(b) 6 amp	Each
22	Pendan Holder (Kany)	Per dozen
23	Holder for tube light (Kany)	Per dozen
24	Tube Light Frame (single) Bajaj	Each
25	3 Pin 5 amp (combine switch Socket) (Anchor)	Per dozen
26	C.F.L bulb :	
	(a) Philips 20 watt	Each
	(b) Philips 27 watt	Each
	(c) Philips 45 watt	Each
	(d) Philip 65 watt	Each
27	LED Bulb :	
	(a) 5 watt	Each
	(b) 7 watt	Each
	(c) 9 watts	Each
	(d) 14 watt	Each
	(e) 23 watt	Each

		(f) 45 watt	Each
28	Table Lamp (polar) :	(a) Big	Each
		(b) Small	Each
29	Exhaust Fan :	(a) Big	Each
		(b) Small	Each
30	Ceiling Fan :	(a) Big	Each
		(b) Small	Each
31	Standing Fan :	(a) Big	Each
		(b) Small	Each

Sl. No.	Item	Units
1	Epson Colour Ink Catridge : 008	Each
	INK 673	Each
	T 014	Each
	T 018	Each
	T 027	Each
	T 037	Each
	T 0472	Each
	T 0473	Each
	T 0474	Each
2	Canon Catridge :	
	745 B	Each
	745 C	Each
	88 B	Each
	98 C	Each
	818	Each
	831	Each
	790	Each
	41	Each
	40	Each
	PG 810	Each
	PG 830	Each
3	HP Cartridge :	
	802 B	Each
	802 C	Each
	803 B	Each

		803 C	Each
		680 C	Each
		680 B	Each
		678 B	Each
		678 C	Each
		CL 811 (C)	Each
		CL 831 (C)	Each
4	Toner :		
		Canon 328	Each
		Canon 303	Each
		Canon 925	Each
		NPG 54	Each
		NPG 28	Each
		NPG 57	Each
		NPG 62	Each
		18 A	Each
		12 A	Each
		88 A	Each
		388 A	Each
		35 A	Each
		55 A	Each
		78 A	Each
		53 A	Each
		36 A	Each
		Canon F X 3	Each
		Canon F X 9	Each
5	Prodor Toner :		
		Canon 328	Each
		Canon 303	Each
		Canon 925	Each
		88 A	Each
		388 A	Each
		35 A	Each
		55 A	Each
		78 A	Each
		53 A	Each
		36 A	Each
		18 A	Each

	12 A	Each
6	Samsung Toner Cartridge :-	
	103 L	Each
	AR – 016 ST	Each
	AR – 202 SD	Each
7	Xerox Toner Cartridge :	
	TK 4109	Each
	TK 180	Each
	TN 116	Each
	TN 117	Each
	TN 118	Each
	SP 3000	Each
8	Deskjet Printer :	
	HP DJ 1000	Each
	HP DJ 2000	Each
	IP 2270	Each
	IP 3680	Each
	IP 4870	Each
	HP DJ 2000	Each
	IP 2270	Each
	IP 3680	Each
	CANON PIXMA 500	Each
9	LASER PRINTER	
	P1107	Each
	P1108	Each
	P1109	Each
	CANON LBP 2900	Each
	CANON LBP 60308	Each
10	TANK PRINTER	
	CANON G 1000	Each
	CANON G 2000	Each
	CANON G 3000	Each
	CANON G 4000	Each
	EPSON L 805	Each
	EPSON L 200	Each
	EPSON L 350	Each
	EPSON L1800	Each
	HP G 121	Each

	ML 2851 ND	Each
11	DOT MATRIX PRINTER	
	HQ 1050+	Each
	LQ 5235	Each
	LQ 326	Each
12	UPS 600 V	Each
	UPS 700 V	Each
	ONLINE UPS WITH 1 HOUR BACK UP USING SMF BATTERIES (1ph / 1ph)	Each
13	SCANNER :	
	HP 127	Each
	CANON 110	Each
	HP SCANNER G 4050	Each
14	MULTI FUNCTION DEVICE (ALL IN ONE) :	
	HPOJ 6500 A	Each
	CANON MP 287	Each
	MFPM 126	Each
15	MOUSE PAD	Each
16	DVD WRITER (SONY / LG / SAMSUNG)	Each
17	KEY BOARD:	
	USB BEST QUALITY	Each
	WIRELESS KEYBOARD	Each
	MOUSE WIRELESS	Each
	MOUSE WIRE	Each
18	PENDRIVE:	
	2 GB	Each
	4 GB	Each
	8 GB	Each
	16 GB	Each
	32 GB	Each
19	OTG PENDRIVE :	
	8 GB	Each
	16 GB	Each
	32 GB	Each
20	DIGITAL SIGNATURE	Each
	WEB CAM GOOD QUALITY	Each
	SECURITY CAMERA 5 CAMERA	Each
	RJ CONNECTOR	Each

	CAT 5/6	Per meter
21	XEROX MACHINE:	
	KYCERA 180	Each
	KYCERA 4109	Each
	CANON IMAGE RUNER 1246	Each
	KONICA BIZ 165E	Each
	KONICA BIZ 185E	Each
	RICHO AFICIO MP 1900	Each
22	HUB :	
	8 Port	Each
	16 Port	Each
	24 Port	Each
23	Hard Drive :	
	250GB (Sata)	Each
	500GB (Sata)	Each
	1 TB (Sata)	Each
	2 TB (Sata)	Each
24	RAM :	
	2 GB DDR 2	Each
	2 GB DDR 3	Each
	4 GB DDR 3	Each
	1 GB DDR (400) - 1	Each
25	Monitor :	
	LG / Samsung / Ben Q / ADC)	Each
	15" LCD / LED	Each
	Samsung - 15"	Each
	18.5" LCD / LED 20.5" LCD / LED	Each
26	Speakers :	
	480 W	Each
	980 W	Each
	2480 W	Each
27	Anti Virus Software / Symantec	
	Norton (Latest Version) / Kapersky :	
	(a) Single User	Each
	(b) Multi User	Each
28	Blank CD :	
	CD - R	Per 10 Pcs
	CD - R	Per 100 Pcs

	CD - RW	Per 100 Pcs
	DVD - R	Per 10 Pcs
	DVD - RW	Per 100 Pcs
29	External Hard Drive :	
	250 GB	Each
	500 GB	Each
	1 TB	Each
	10 TB	Each

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the intending office.

The selected Firm (s) will have to supply the same from time to time on demand.

The samples of paper & Stationery Articles should be furnished along with the quotation, failing which no quotation will be consider.

The following particulars should be submitted by the firm(s) along with their quotation, failing which no quotation will be considered.

1. G.S.T. Registration Certificate/No.
2. Copy of an Upto-date Trading License should be submitted by the Non-Tribal Firm(s) operating business in East and West Jaintia Hills District Areas. They are required to produce the District Council Trading License. The propose for which license is issued should be clearly indicated.
3. Copy of Scheduled Tribe Certificate by the Tribal Firm (s)
4. Copy of a photograph of the quotationers (Supplier)
5. An undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by quotationer himself/herself.
6. In a situation where large number of tenders quoted the same rate thereby forming a cartel such tenders will be summarily rejected.

The undersigned does not bind himself/herself to assign any reason for accepting or rejecting any quotation.

The envelope containing the quotation should be superscribed with the words **"QUOTATION FOR SUPPLY OF PAPER/STATIONERY/ARTICLES FOR THE YEAR 2022 – 2024."**

Deputy Commissioner,
East Jaintia Hills District,
Khliehriat.